

Student's Internship Evaluation Form
Columbia College
Speech Communication—Dr. Amy Darnell

Your Name: _____

Semester: _____

DIRECTIONS: Complete the questions listed below and submit with your *typed* log of hours.
(All answers confidential.)

You must submit this form by the first day of exams during the regular semester or by Wednesday of the last week of classes during the summer session.

GENERAL INFORMATION

Facility where you worked: _____

Department(s) where you worked: _____

Your immediate supervisor(s): _____

Below, list your specific responsibilities. Next to each one indicate the rough percentage of your total internship hours devoted to that responsibility. Consult your log, if necessary, to fill in the lists. Work from your most frequent activity on down.

- | | |
|-----------------|-----------------|
| 1. _____ % ____ | 4. _____ % ____ |
| 2. _____ % ____ | 5. _____ % ____ |
| 3. _____ % ____ | 6. _____ % ____ |

Total number of hours you worked: _____

If your total hours are significantly less or more than 40 hours for 1 credit, 80 hours for 2 credits or 120 for 3 credits, briefly explain why:

SPECIFIC EXPERIENCES

Directions: On each scale below, check the place which you feel best rates the matter in question. Add any explanation you wish.

a. AMOUNT OF TRAINING you received to perform tasks for which you had no previous preparation:

Full training ___ ___ ___ ___ ___ *No training*

Comments: _____

b. INSTRUCTIONAL QUALITY OF THE TRAINING YOU RECEIVED (whether formal or informal, large or small in volume):

Excellent quality ___ ___ ___ ___ ___ *Very poor quality*

Comments: _____

c. QUALITY OF THE DIRECTIONS you received when assigned to unsupervised (or largely unsupervised) tasks:

Very clear & complete ___ ___ ___ ___ ___ *Very vague & incomplete*

Comments: _____

d. Amount and type of FEEDBACK received from your supervisor(s):

A lot of feedback ___ ___ ___ ___ ___ *No feedback*

Positive feedback ___ ___ ___ ___ ___ *Negative feedback*

Constructive feedback ___ ___ ___ ___ ___ *Non-constructive feedback*

Comments: _____

e. KIND OF TREATMENT you received as a pre-professional adult:

Highly professional ___ ___ ___ ___ ___ *Highly unprofessional*

Comments: _____

f. Rating your PRIMARY SUPERVISOR

(NAME: _____)

Very easy to work with ___ ___ ___ ___ ___ *Very difficult to work with*

Highly knowledgeable ___ ___ ___ ___ ___ *Highly unknowledgeable*

Highly skilled ___ ___ ___ ___ ___ *Highly unskilled*

Comments: _____

g. Degree to which your KNOWLEDGE & ABILITIES WERE UTILIZED:

Well utilized ___ ___ ___ ___ ___ *Poorly utilized*

Comments: _____

h. OVERALL DEGREE OF SATISFACTION with your internship experience:

Highly satisfied ___ ___ ___ ___ ___ *Highly dissatisfied*

Comments: _____

i. SUGGESTIONS for improving your particular internship:

THE SPEECH COMMUNICATION PROGRAM

Directions: Based on what you have observed during your internship, RATE ANY OF THE FOLLOWING COURSES YOU HAVE TAKEN on the degree to which they have prepared you for professional employment –through either knowledge gained or skills acquired.

Very Strong Preparation ___ ___ ___ ___ ___ ___ ___ *Very Weak Preparation*

COMM 110 Introduction to Communication	___	___	___	___	___	___	___	___
COMM 214 Mass Communication in Society	___	___	___	___	___	___	___	___
COMM 220 Introduction to Theatre	___	___	___	___	___	___	___	___
COMM 224 Film History and Analysis	___	___	___	___	___	___	___	___
COMM 230 Communication Theory and Research	___	___	___	___	___	___	___	___
COMM 303 Intercultural Communication	___	___	___	___	___	___	___	___
COMM 313 Interpersonal Communication	___	___	___	___	___	___	___	___
COMM 320 Advanced Theatre	___	___	___	___	___	___	___	___
COMM 323 Advanced Public Speaking and Persuasion	___	___	___	___	___	___	___	___
COMM 324 Film Styles and Genres	___	___	___	___	___	___	___	___
COMM 334 Political Economy of Film and Media	___	___	___	___	___	___	___	___
COMM 344 Visual Communication and Culture	___	___	___	___	___	___	___	___
COMM 360 Oral Interpretation of Literature	___	___	___	___	___	___	___	___
COMM 380 Performance Studies	___	___	___	___	___	___	___	___
COMM 383 Organizational Communication	___	___	___	___	___	___	___	___
COMM 385 Performance Styles and Genres	___	___	___	___	___	___	___	___
COMM 399 Internship	___	___	___	___	___	___	___	___
COMM 420 Gender Communication	___	___	___	___	___	___	___	___
COMM 495 Integrative Seminar	___	___	___	___	___	___	___	___

